# Conferencing & Meeting Room Facilities at J36 Rural Auction Centre



# **Welcome to J36 Meeting Rooms**

# Purpose Built Conference & Meeting Rooms at J36 Rural Auction Centre

If you are looking for meeting rooms perfectly located in the northwest of England then look no further than our brand new purpose built meeting spaces and conference centre at J36 Rural Auction Centre. It provides a relaxed yet professional experience for any kind of event.

We are less than one minute from J36 of the M6 motorway, or just a 10-minute taxi ride from the nearest railway station near Kendal, making this the ideal place to hold your next meeting or event.



# Free parking, hyper-fast broadband and stunning views

All our meeting rooms are located above the Exhibition Hall accessible by stairs or lift, the Exhibition Hall is Cumbria's newest exhibition space providing over 800sqm of floor space on the lower level and a further 450sqm of upstairs space in the conference centre.

# Up to 150 delegates accommodated in our air-conditioned rooms

Our five flexible meeting rooms can accommodate very small meetings right up to 150 delegates. Air conditioned rooms surround our informal break-out area where clients can help themselves to drinks and refreshments throughout the day giving you ultimate flexibility for your day. Catering can be provided by our on-site caterers who operate the acclaimed Cafe Ambio and can be served in your room or in our contemporary cafe just a short walk across from the Exhibition and Meeting Centre. Whether you need a working sandwich lunch, buffet, hot meal or breakfast rolls, our team will make sure all your catering needs are met.

#### Experience the atmosphere of this unique rural site

When on site you may be lucky enough to see one of our fine art, antique and collectable auctions, or even one of our livestock auctions which are conducted in the adjacent auction centre every week. You are very welcome to walk around our site and experience the atmosphere of this most unique working rural site.

We are happy to talk through your needs. Please get in touch to check availability and book your event with us. If you would like to call on site to take a look, we would love to show you around.





# Room hire pricing

#### Ash

Ideal for groups of up to 36
Room includes: Free Wi-Fi, Air Conditioning, digital screen
Full Day: £260. Half Day: £170 - unlimited Tea, Coffee & Biscuits

Refreshments based on a maximum of 36 people, additional people are charged £4

#### Beech

Ideal for groups of up to 14
Room includes: Free Wi-Fi, Air Conditioning, digital screen
Full Day: £185. Half Day: £135 - unlimited Tea, Coffee & Biscuits

Refreshments based on a maximum of 14 people, additional people are charged £4

# Cherry

Ideal for groups of up to 12
Room includes: Free Wi-Fi, Air Conditioning, digital screen
Full Day: £185. Half Day: £135 - unlimited Tea, Coffee & Biscuits

Refreshments based on a maximum of 12 people, additional people are charged £4

#### Damson

Ideal for groups of up to 42
Room includes: Free Wi-Fi, Air Conditioning, digital screen
Full Day: £280. Half Day: £190 - unlimited Tea, Coffee & Biscuits

Refreshments based on a maximum of 42 people, additional people are charged £4

# Elder

Ideal for groups of up to 14
Room includes: Free Wi-Fi, Air Conditioning, digital screen
Full Day: £200. Half Day: £140 - unlimited Tea, Coffee & Biscuits

Refreshments based on a maximum of 14 people, additional people are charged £4

Lunch Options available from Café Ambio from £8.50 per person

All prices subject to the addition of VAT Standard opening hours 8.30am—5pm, Monday—Friday - costs outside these times will be charged at £50+VAT/hour

Please contact us for a room hire only rate or to make a booking

Admin—j36admin@landkgroup.co.uk 015395 66220

www.nwauctions.co.uk/venue-hire.aspx Twitter.com/J36ExhibHall Instagram.com/j36events Facebook.com/J36-Exhibition-Hall



# **Room Hire with the Partition Walls Open**

# Ash & Beech

Full Day: £300 Half Day: £240

# **Beech & Cherry**

Full Day: £260 Half Day: £200

# Ash, Beech & Cherry

Full Day: £360 Half Day: £260

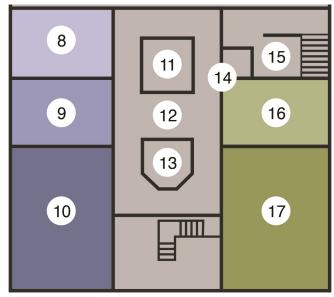
# Damson & Elder

Full Day: £320 Half Day: £250
These prices are for room hire only, please ask us for a price including refreshments

All prices subject to the addition of VAT

# **Equipment Hire**

Flip Chart & Pens £8 Laptop £30 Roaming Mic £30



**Key 8.** Cherry

9. Beech

**10.** Ash

12. Breakout Area

13. Reception

16. Elder

17. Damson



# How to Find Us

#### From the North & South

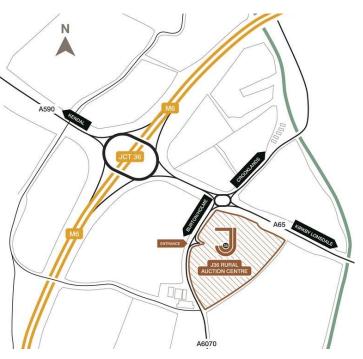
Exit the M6 Motorway at J36 and take the exit signposted for Kirkby Lonsdale. At the next roundabout take the third exit signposted Holme & Burton. At the next roundabout take the first exit which will bring you to J36 Rural Auction Centre.

#### From the East

Follow the A65 towards the M6 motorway. At the first approach to the motorway take the first exit on the first roundabout signposted for Burton. At the next roundabout take the first exit which will bring you to J36 Rural Auction Centre.

### From the West

Follow the A590 towards the M6 Motorway. At the motorway roundabout take the second exit signposted for Kirkby Lonsdale. At the next roundabout take the third exit signposted Holme & Burton. At the next roundabout take the first exit which will bring you to J36 Rural Auction Centre.



# 10 11 12 13 13 14 15 16

#### The Exhibition Hall

When entering the site, bear right down the road past Wynnstay and Roadrunner Tyres. Turn left next to Roadrunner Tyres and the Exhibition Hall is straight in front of you. There is ample free parking outside the exhibition hall.

#### Key

- 1-9 Main Building
- **10** Carrs Billington
- **11** Roadrunner Tyres
- 12 Farmgate Vets
- 13 Wynnstay
- 14 Exhibition Hall
- 15 Livestock Hall
- **16-17** Cornthwaite Agriculture



# J36 Meeting rooms booking form

Thank you for your interest in our conferencing facilities.

Please fill out this form with all the relevant information and return it to us either by post or email, i36admin@landkgroup.co.uk and

sean@landkgroup.co.uk; e.taylor@landkgroup.co.uk or lynne@landkgroup.co.uk once we have received a signed copy we will then confirm your booking

Contact Name	
Organisation	
Address	
Telephone	
Email	
Name of event/course	
Please also send us an Itinerary/programme of events which will help with the smooth running	

Please tick which room you would like to hire

Ash	Beech	Cherry	Damson	Elder

Date of Booking	
Time of use (please include time you would like to get into the room* & Start Time)	From: To:
Number of Delegates	
Room Layout (please delete)	Boardroom / Cabaret / Theatre / Other

\*Please note that you will only be able to gain access to the room at the stated time, please allow time for trainers to get in and set up.

Our normal working hours are 8.30am – 5pm – access outside these times will be charged at £50+VAT per hour.

Use of Equipment (please tick the relevant box)

Flip Chart & Pens £8+VAT		Digital Screen FOC	
Laptop £30+VAT	N/A	Mic & PA (on request) £30+VAT	



# **Food Bookings**

# Quantity - Coffee & Tea inc

Please fill in the below stating what time you would like the refreshments ready for (Oat milk available, plus Gluten free and dairy free biscuit alternative)

	Time
Arrival	
Break one	
Lunch	
Break Two	

# **Conference Menus**

Please indicate which lunch option you would like along with quantities

Breakfast Bun: (9am – 11am) £4.50 +VAT

Bacon

Sausage

Vegetarian Sausage (Vegan or gluten free available on request)

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Breakfast Pastries: (9am - 11am) Selection of freshly baked pastries £2.70 +VAT

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Light Lunch: Selection of Sandwiches

to include ham; cheese; tuna mayo & egg mayo

(Vegan or gluten free available on request)

with Chips £8.50 +VAT

OR\*\*

Buffet Lunch: Selection of Sandwiches as above

£11.95 +VAT

Honey Mustard Glazed Cumberland Sausage

Homemade Vegetable Quiche

Chutney

Pasta & Pesto salad

Crisps

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\*\*The entire group must have the same Lunch choice i.e Sandwiches or Buffet

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Extras: Chips £2.50 pp / Cake £2.50 pp/ Salad £2.00 pp/ Fruit Bowl £1.00pp (all +VAT)



Additional Comments Please let us know here if your delegates have any specific dietary requirements	

# Catering Ts & Cs

Final numbers, dietary requirements and event timings must be confirmed at least 24 hours before the start of the event.

Menu's and numbers can not be altered on the day of the event.

You will be charged for the numbers booked for.

All group members must have the same menu.

# **Invoicing**

If invoice address is the same as contact address please tick here

If not please fill out below

Name / Contact	
Address	
Telephone	
E-mail	
Purchase Order Number / Refer- ence	

Invoice will be sent after the meeting where you will have 30 days to pay, unless Invoice is requested prior to the meeting. Card payment can be made on the day.

# TERMS AND CONDITIONS & CANCELLATION POLICY

Provisional and verbal booking enquiries will be held for 5 working days. Bookings will be confirmed upon receipt of a completed and signed booking form.

Cancellation fees are charged if the event is cancelled without adequate notice. The hirer must give notice of cancellation in writing (letter or email).

The following cancellation charges apply:
Cancellation up to 28 days prior to the booking: no charge
Cancellation between 28 and 14 days before the event: 25% of the room hire charge.
Cancellation between 14 and 7 days before the event: 50% of the room hire charge.
Cancellation with less than 7 days' notice: 75% of the room hire charge.
Cancellation with less than 48 hours' notice: 100% of the room hire charge.

Any changes to the booking must be agreed with the Facilities Co-ordinator and confirmed in writing.

Name
Signature
For and on behalf of
Position
Date